

Lead Database Analyst

JOB DESCRIPTION

Employer	Data Locator Group Ltd	Reports to	Head of Data
Hours	Mon to Fri 9am - 5:30pm (Full Time)	Salary	Flexible - DOE
Location	Sunningdale, The Belfry Business Park, Colonial Way, Watford, WD24 4WH		

Job Purpose

We are looking for an analytical professional who thrives on the chance to manage and analyse data systems to join our team. As the Lead Database Analyst, you will oversee the development and use of company data systems, and ensure that all information to and from the company runs timely and securely.

The chosen candidate will have a strong aptitude for technology, a professional demeanour, and possess excellent troubleshooting skills. To excel in this role, you should also have strong decision-making and problem-solving skills.

Responsibilities:

- Develop and implement procedures for effective data management.
- Create rules and procedures for data sharing.
- Oversee and manage staff members in the daily use of data systems.
- Regularly monitor and evaluate information and data systems that could affect analytical results.
- Manage all incoming data files and the delivery of multi-source data outputs
- Continually innovate and develop data management strategies.
- Co-ordinate third party overseas resource
- Ensure all outputs are done in timely manner as agreed with clients and the Account Management Team
- To assist the Account Management Team and support with Client data related queries
- To be involved in ad-hoc inter-departmental projects as and when required
- Prepare detailed reports for management and other departments by analysing and interpreting data

Requirements:

- Degree in Computer Sciences
- Experience of SQL database environments. Experience of T-SQL
- A minimum of 3+ years' experience in data management or analysis
- Ability to decipher and organize large amounts of data
- Experience working with private and sensitive personal information
- Strong verbal communication skills
- Strong mathematical and analytical skills
- Excellent multi-tasking skills and task management strategies
- Ability to translate complex problems clearly and in nontechnical terms.
- Tableau experience

**How to apply Email your CV to:
HR Manager at recruitment@dlg.co.uk**